

Week 6: Business Operations & Stewardship.

Luke 16:10–11 · Tasks drop **Mon / Wed / Fri** (20–30 min each) · one 90-second drill a day if it serves you · the **Audit** closes the week **Saturday** · Sundays off.

This week: Read your numbers; build the recurring-comms workflow; lock in a tithe-first budget.

MONDAY — TASK 1 · Read Your Numbers (P&L Review with AI) (20–30 min)

Pull three months. AI digests. You face the numbers you've avoided.

- 1. Export your last three months of P&L or income/expense data (strip anything you don't want in the AI — totals and categories are enough).
- 2. Ask AI to summarize in plain English: where the money came from, where it went, and the trends.
- 3. Find the 2–3 numbers you've been avoiding. Sit with them.
- 4. Decide one thing to fix this month and write it down. Numbers you don't act on are just trivia.

WEDNESDAY — TASK 2 · Client-Comms Workflow (20–30 min)

Your highest-frequency outbound message, systematized once.

- 1. Identify your highest-frequency outbound message — proposal, status report, or invoice note.
- 2. Build the prompt and a template: your voice, your structure, your standard terms.
- 3. Run a real one through it this week. Edit the output so it sounds like you, then send it.
- 4. Save the workflow where you'll find it. That's two prompts in your library now.

FRIDAY — TASK 3 · Tithe-First Budget (20–30 min)

Giving comes off the top. AI drafts; you commit.

- 1. Have AI help you draft a budget with giving as the first line — 10%+ off the top, before any other category.
- 2. Allocate the rest: fixed costs, savings, business reinvestment, margin.
- 3. Stress-test it — ask AI where it's unrealistic given your actual spending.
- 4. Commit to it for one month. Re-run it at next month's number review (W6.T1 rhythm).

SATURDAY — The Watchman's Audit (15 min)

- The standing Week-2 rhythm: AI summarizes the week's logs and prompts; you read it honestly — no explaining away the slips.
- Set ONE anchor for next week. Then take Sunday off — rest is part of the post.

THE LINE TO HOLD

A business you don't measure is a business that's happening to you — and giving comes off the top, not the leftovers. — “He who is faithful in what is least is faithful also in much.” (Luke 16:10)

This week's drills (optional — 90 seconds, one a day)

Number you avoid. Name the one business number you've been avoiding. Ask AI what it likely means. Look at the real one.

Comms template. Take a message you send weekly. Draft a reusable prompt for it in 90 seconds.

Firstfruits. Calculate 10% of this week's income. Decide where it goes before anything else gets allocated.